

# Regulations for the Implementation of e-Portfolio at National Taiwan Normal University

Approved at the Student Affairs Meeting in the 2<sup>nd</sup> semester of 2010-2011 academic year on May 11, 2011  
Amended and approved at the Student Affairs Office Meeting in the 1<sup>st</sup> semester of 2019-2020 academic year on August 28, 2019

## Article 1 The Regulations for the Implementation of e-Portfolio at National Taiwan

Normal University (the “Regulations”) are promulgated to embrace the concept of holistic education. Students are encouraged to take initiative in understanding their own learning process through the practice of building a personal learning portfolio. At the same time, students are guided to participate in various activities to equip themselves with the fundamental competencies in language, information, and knowledge to allow holistic development in all domains.

## Article 2 The objectives of the e-Portfolio are as follows:

1. To strengthen students’ competence in knowledge, language, physical fitness and information.
2. To plan activities covering the five educational dimensions and promote the balanced development of students.
3. To cultivate students’ good reading habits and hone their knowledge and sophistication.
4. To encourage students to partake in competitions and organizations to develop community experience and leadership skills.
5. To provide guidance to students in their professional skills, career planning and functional development, and groom cross-disciplinary leaders.

## Article 3 The e-Portfolio Steering Group (the “Steering Group”) is specially established to implement the planning of e-Portfolio matters.

The Steering Group shall consist of the President, Executive Vice President, Vice President for Academic Affairs, Vice President for Student Affairs, Vice President for Office of Research and Development, Vice President for School of Teacher Education, University Librarian, Director of Information Technology Center, Director of Center for Teaching and Learning Development, Director of Research Center for Psychological and Educational Testing, Director of Center for General Education, Director of Athletic Department, and Director of Physical Fitness Center. With the President serving as the convener of the Steering Group, the administrative operations shall be undertaken by the Holistic Education Center under the Office of Student Affairs.

Article 4 The e-Portfolio records students' learning process during their studies. It can be divided into "school-certified" and "non-school certified" records:

1. School-certified records include basic competency assessment, five educational dimensions (i.e., moral, intellectual, physical, social, and aesthetic dimensions), proof of experience, e-Portfolio course hours, library loan records, and career competency.

2. Non-school certified records shall be logged and managed by the students themselves. The content may include records of cultural appreciation, reading habits, regular exercise, and participation in activities or competitions outside the University.

Article 5 When students of the University apply for education programs, school scholarships, a minor, a department transfer, double majors, international exchange student or teacher education courses, the e-Portfolio may be used as a reference in the review.

Article 6 The Five Educational Dimensions Awards are in place to reward students who actively participate in related activities every academic year. Students whose learning hours in the five respective dimensions have been reviewed and ranked in the top 20 of their year of study will be commended once per academic year as an incentive.

Article 7 The Regulations and any amendments thereto shall become effective after approval by the Student Affairs Office Meeting.